

PENNSYLVANIA TURNPIKE COMMISSION

RETENTION OF A FIRM

Systemwide Transportation Planning

Reference No. 3-237

The Pennsylvania Turnpike Commission will retain an engineering or transportation planning firm to perform Systemwide Transportation Planning, including but not limited to updating the Commission's Strategic Plan and the preparation of a Systemwide Transportation Improvement Program. The Commission's current Strategic Plan was developed in 2001 and needs to be updated to include strategic initiatives that coincide with the Commission's current and future goals and objectives. The purpose of the Systemwide Transportation Improvement Program is to identify study, analyze, and prioritize projects and initiatives to maintain, improve and enhance the Pennsylvania Turnpike System. This contract is estimated to be for a period of four (4) years with an option of one (1) two-year contract extension, and a total value of \$3,000,000.00.

The firm will review the Commission's existing Long Range Plan, Strategic Plan, Capital Plan and 2012 Metrics Report to determine the efficiency and adequacy of these plans for improving the Turnpike system to meet the current and future needs of the Commission's customers. The firm will also take into consideration previous planning reports, studies and recommendations, current situations, input from Commission staff, technical analysis of the existing Turnpike system, potential for economic development and new options to create the new Strategic Plan and the Systemwide Transportation Improvement Program. Furthermore, the firm will research existing statewide and regional long range transportation plans, regional and local Land Use and Comprehensive Plans (and various other plans) to ensure consistency between state, regional and local growth with proposed Commission projects.

Utilizing an Open-End Contract approach, the Strategic Plan and Systemwide Transportation Improvement Program will be developed as work orders. The firm may be required to perform more detailed planning and conceptual design services for specific projects recommended in the Program, but only as directed by the Commission. It is anticipated that the recommendations in the Program will be suitable for inclusion into the Commission's 10-year Capital Plan.

Additional work order assignments may include services for transportation planning purposes such as Level of Service analysis, review of capacity needs, point of access investigations including direct connections to existing interstates or other major state routes, traffic and revenue related studies, cost analysis, Private Public Partnership considerations, investigation of long term tunnel viability, updates to previously developed plans and other general engineering services. A more specific and project-related scope of work will be outlined for each individual Work Order developed under this Open-End Contract.

The following factors are listed in relative order of importance and will be considered by the Commission during the evaluation of the firms submitting Statements of Interest for this project:

- a. Firm's understanding and approach to developing and delivering the Strategic Plan and the Systemwide Transportation Improvement Program.
- b. The specialized experience and technical competence of the firm as it relates to strategic

and transportation planning, analysis and study, and their ability to provide a range of services that may be required. The firm should identify any similar projects that have been completed as well as the magnitude and client.

- c. Project Manager's experience with similar projects and familiarity with transportation planning for large highway systems and toll roads.
- d. The specific experience, as it relates to this project, of key personnel who will assist the Project Manager on this project.
- e. Firm's ability and reasonableness of the firm's strategy to ensure a quality project. A description of the firm's QA/QC program should be provided and how the project team, including any subconsultants, will be managed to ensure work quality, cost control, and ability to meet project schedule.
- f. DBE/MBE/WBE certification if applicable or the inclusion of DBE/MBE/WBE certified firms on the project team.

Address these items and any necessary further details in a brief yet comprehensive manner in the Statement of Interest.

Questions and inquiries concerning this solicitation should be directed to Mr. Joseph W. Sutor, P.E., at (717) 939-9551, Extension 3182; or by e-mail at jsutor@paturndpike.com. Contractual questions should be directed to Mr. Donald S. Klingensmith, P.E., at (717) 939-9551, Extension 5850; or by e-mail at dklingen@paturndpike.com.

GENERAL REQUIREMENTS AND INFORMATION

Firms interested in providing the above work and services are invited to submit five (5) copies of a Statement of Interest with the required information. For guidance regarding Engineering Involvement Restrictions, see PennDOT Publication 93, Section 1.5. The Statements of Interest must include the following:

1. One page transmittal letter clearly identifying the project reference number, brief description of the project from the advertisement, the firm's federal identification number, the firm's legal name, contact person or project manager, address of corporate office and project office. (If the firm has multiple offices, the location of the office performing the work must be identified). In addition, identify the CADD format to be used on the project.
2. A seven (7)-page expression of interest on the advertised project. Each firm should demonstrate its ability to perform the specific requirements indicated for this project and provide explanation of the technical approach stressing its ability to complete multiple concurrent Work Orders.
3. An organization chart for the Project, identifying key personnel and any subconsultants and identifying their specific assignments. Any deviation from the subconsultant's listed in the statement of interest will require written approval from the Commission's Chief Engineer.
4. Tabulation or listing of workload for the prime consultant and all subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects. Do not graphically represent the firm's workload.

5. A Consultant Qualification Package similar to the one submitted to the Pennsylvania Department of Transportation for the current year or one that is best suited for this project. A copy of the Consultant Qualification Package printed directly from PaDOT's ECMS website is acceptable.

The Consultant Qualification Package should contain, at a minimum, the following information for the prime consultant and all subconsultants and attached to the back of the Statement of Interest (subs to follow primes):

- ECMS General Information and Project Experience Forms or Standard Form (SF) 254/255 or 330 - Architect-Engineer and Related Services Questionnaire in its entirety, either not more than one (1) year old as of the date of the advertisement.
- Resumes of six (6) key personnel expected to be involved in the project. (Limit to three (3) 8½ x 11 pages, per person).
- Copy of the firm's registration to do business in the Commonwealth as provided by the Department of State for firms with out-of-state headquarters or corporations not incorporated in Pennsylvania.
- A copy of the firm's DBE/MBE/WBE Certification, if applicable.

If a Joint Venture responds to a project advertisement, the Commission will not accept separate statements of interest from joint venture constituents. A firm will not be permitted to submit a Statement of Interest on more than one (1) joint venture for the same project reference number. Multiple responses under any of the forgoing situations will cause the rejection of all responses of the firm or firms involved. This does not preclude a firm from being set forth as a designated subconsultant to more than one prime consultant responding to the project advertisement.

Firms interested in performing the above services are invited to submit five (5) copies of a statement of interest and required information to Mr. Donald S. Klingensmith, P.E., Director of Contracts Administration, at the PA Turnpike Commission Administration Building located at 700 South Eisenhower Boulevard, Middletown, PA 17057. Our mailing address for U.S. Mail is P. O. Box 67676, Harrisburg, PA 17106-7676. **Please note that use of U.S. Mail, FedEx, UPS or other delivery method does not guarantee delivery to the Contracts Administration Department by the time listed below for submission. Firms mailing a Statement of Interest should allow sufficient delivery time to ensure timely receipt of its Statement of Interest.**

The Statement of Interest and required information must be received in the Contracts Administration Department by 12:00 PM (noon), Local Time, **Wednesday, October 10, 2012**. Any Statements of Interest received after this date and time will be time-stamped and returned. A Statement of Interest submission that includes or considers a firm's cost as a factor will be disqualified.

Based on an evaluation of acceptable Statements of Interest received in response to this solicitation, one firm will be selected by the Commission from this advertisement. Technical Proposals will not be requested before the selection. Statements of Interest will be reviewed, evaluated, and rated by a Technical Evaluation Team (TET) of qualified personnel based on the evaluation criteria listed above. The TET will present the evaluations to the Professional Services Procurement Committee (PSPC). The PSPC will review the TET's evaluation and provide the Commission with the firm(s) determined to be highly recommended for this assignment.

The Commission will select the most highly qualified firm for the assignment or the firm whose Statement of Interest is determined to be most advantageous to the Commission by considering the TET's evaluation and the PSPC's determination as to each firm's rating. In making the PSPC's determination and the Commission's decision, additional selection factors may be considered taking into account the estimated value, scope, complexity and professional nature of the services to be rendered and any other relevant circumstances. Additional selection factors may include, when applicable, the following: geographic location and proximity of the firm, firm's Pennsylvania presence or utilization of Pennsylvania employees for the assignment; equitable distribution of work; diversity inclusion; and any other relevant factors as determined as appropriate by the Commission.

The Commission may revise a published advertisement. If the Commission revises a published advertisement less than ten days before the Statement of Interest due date, the due date will be extended to maintain the minimum ten-day advertisement duration if the revision alters the project scope or selection criteria. Firms are responsible to monitor advertisements to assure the Statement of Interest complies with any changes in the published advertisement.

The Commission reserves the right to reject all statements of interest, to cancel solicitation requested under this notice, and/or to re-advertise solicitation for the work and services.

William K. Lieberman
Chairperson