

PENNSYLVANIA TURNPIKE COMMISSION

RETENTION OF AN ENGINEERING OR CONSTRUCTION MANAGEMENT FIRM

Open-End Construction Inspection Services

Systemwide

Reference No. 3–207

The Pennsylvania Turnpike Commission will retain an Engineering or Construction Management firm to provide open-end construction management, construction technical services and construction inspection for various projects located on the Pennsylvania Turnpike (Milepost 0.00 – 358.00 and the Northeast and Western Extensions). The types of construction projects that services shall be provided for under this agreement may include, but are not limited to, roadway, bridge, construction management, construction technology and other similar projects.

The agreement will be for a maximum cost of \$850,000.00 or for a twenty four (24) month period, with construction management and construction technical services assigned on an as-needed basis. The number of required construction managers, technicians and inspectors is contingent upon the workload.

The services to be provided under this agreement will be to supply construction managers, construction technicians, construction inspectors and CDS technicians on an as-needed basis, as a supplement to our existing PTC construction management staff. Construction managers and technicians will utilize and provide administrative support for the PTC's Construction Documentation System (CDS Field Office, QA & QC), Construction Operations Manual (COM) and the construction technology process . The selected firm may be required to attend prebid meetings, preconstruction conferences, review contractor submissions, write project correspondence, and write construction management and technical documents.

Please note that the Selected Consultant, or its subconsultants, or any of its sister companies, cannot bid on any portion of the construction of the projects that they will be providing construction inspection services.

Eighty percent (80%) of the inspection staff assigned to this Commission constructed project must meet the following Requirements:

1. Be certified by the National Institute for Certification in Engineering Technologies, (NICET) as a Transportation Engineering Technician - Construction Level 2 or higher.
2. Be registered as a professional engineer by the Commonwealth of Pennsylvania with one (1) year highway inspection experience acceptable to the Commission.

3. Be certified as an Engineer-in-Training by the Commonwealth of Pennsylvania with two (2) years of highway inspection experience acceptable to the Commission.
4. Hold a Bachelor of Science Degree in Civil Engineering or Civil Engineering Technology with two (2) years of highway inspection experience acceptable to the Commission.
5. Hold an Associate Degree in Civil Engineering Technology with three (3) years of highway inspection experience acceptable to the Commission.

The remaining twenty percent (20%) assigned to this project shall meet the following education and experience requirements:

Education - Graduation from High School or equivalent certification or formal training. Completion of a training program in construction inspection approved by the Commission may be substituted for High School graduation.

Experience - One (1) year of experience in construction inspection or workmanship which requires reading and interpreting construction procedures, documents and specifications, or one (1) year of experience in a variety of assignments involving the testing of materials used in highway or similar construction projects. A two (2) to four (4) year engineering college degree may be substituted for one (1) year of experience.

The Commission will consider the following factors during the evaluation of the firms submitting Statements of Interest for this project:

- a. Specialized construction technology experience and technical competence of the prime consultant and subconsultants.
- b. Past record of performance with respect to cost control, work quality ability to meet schedules and previous experience on similar projects. The consultant should identify similar projects that have been completed by that firm as the prime, the magnitude of the project, and the client.
- c. The specific experience and number of individuals who constitute the firm.
- d. Workload of the prime consultant and subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects.
- e. Other factors, if any, specific to the project.

Address these items and any necessary further details in a brief yet comprehensive manner in the statement of interest.

Questions and inquiries concerning this Project should be directed to Mr. Michael J. Phillips, at (717) 939-9551, Ext. 3522, or at (717) 645-2230 or by email at mphillip@paturnpike.com. Contractual questions should be directed to Mr. Donald S. Klingensmith at (717) 939-9551, ext. 5850; or by e-mail at dklingen@paturnpike.com.

GENERAL REQUIREMENTS AND INFORMATION

Firms interested in providing the above work and services are invited to submit a Statement of Interest with the required information. The Statements of Interest must include the following:

1. One page transmittal letter clearly identifying the project reference number, brief description of the project from the advertisement, the firm's federal identification number, the firm's legal name, contact person or project manager, address of corporate office and project office. (If the firm has multiple offices, the location of the office performing the work must be identified).
2. A three (3)-page statement of interest on the advertised project. Each firm should demonstrate their ability to perform the specific requirements indicated for this project and provide explanation of the technical approach, stressing the Team's ability to coordinate several construction contracts that were designed by different design consultants.
3. An organization chart for the Project, identifying key personnel and any subconsultants and their roles. Any deviation from the subconsultant's listed in the statement of interest will require written approval from the Commission.
4. Tabulation or listing of workload for the prime consultant and all subconsultants for all Pennsylvania Department of Transportation and Pennsylvania Turnpike Commission projects. Do not graphically represent the firm's workload.
5. A Consultant Qualification Package similar to the one submitted to the Pennsylvania Department of Transportation for the current year or one that is best suited for this project. A copy of the Consultant Qualification Package printed directly from PennDOT's ECMS website is acceptable.

The Consultant Qualification Package should contain at a minimum the following information for the prime consultant and all subconsultants and attached to the back of the statement of interest (subs to follow primes):

- ECMS General Information and Project Experience Forms or Standard Form (SF) 254 or 330- Architect-Engineer and Related Services Questionnaire in its entirety, either not more than one (1) year old as of the date of the advertisement.
- Resumes of key personnel expected to be involved in the project. (Limit to two (2) 8 1/2 x 11 pages, per person). Only resumes of key personnel should be included.
- Copy of the firm's registration to do business in the Commonwealth as provided by the Department of State for firms with out-of-state headquarters or corporations not incorporated in Pennsylvania.
- A copy of the Department's DBE/MBE/WBE Certification, if applicable.

A firm that responds to a project as a prime may not be included as a designated subconsultant to another firm that responds to the same project advertisement. Multiple responses under any of the forgoing situations will cause the rejection of all responses of the firm or firms involved. This does not preclude a firm from being set forth as a designated subconsultant to more than one prime consultant responding to the project advertisement.

The Turnpike Commission is committed to the inclusion of disadvantaged, minority, and woman firms in contracting opportunities. Responding firms shall clearly identify DBE/MBE/WBE firms, expected to participate in this contract, in their Statement of Interest. Proposed DBE/MBE/WBE firms must be certified by the Pennsylvania Department of General Services (www.dgs.state.pa.us) or the Pennsylvania Unified Certification Program (www.paucp.com) at the time of the submission of the Statement of Interest. While DBE/MBE/WBE participation is not a requirement for this RFP, inclusion of DBE/MBE/WBEs will be a factor in the evaluation determination. Small firms, DBE/MBE/WBE firms, and other firms who have not previously performed work for the Commission are encouraged to submit a statement of interest.

Firms interested in performing the above services are invited to submit a statement of interest and required information to Mr. Donald S. Klingensmith, P.E., Manager of Contracts Administration, at the PA Turnpike Commission Administration Building located at 700 South Eisenhower Boulevard, Middletown, PA 17057 (Street address). Our mailing Address is P. O. Box 67676, Harrisburg, PA 17106-7676. Please note that the use of **U.S. Mail delivery does not guarantee delivery to this address by the time listed below for submission. Firms mailing Statements of Interest should allow sufficient delivery time to ensure timely receipt of their Statement of Interest.**

The statement of interest and required information must be received by 12:00 PM (noon), Local Time, **Tuesday, November 24, 2009**. Any statements of interest received after this date and time will be time-stamped and returned.

Based on an evaluation of acceptable statements of interest received in response to these solicitations, one (1) firm will be selected for this contract. The order of preference will be established for the purpose of negotiating an agreement with the highest ranked firm established by the Technical Review Committee and approved by the Commission. Technical Proposals will not be requested prior to the establishment of the final ranking.

The Commission may revise a published advertisement. If the Commission revises a published advertisement less than ten days before the Statement of Interest due date, the due date will be extended to maintain the minimum ten-day advertisement duration, if the revision alters the project scope or selection criteria. Firms are responsible to monitor the advertisements to assure the Statement of Interest complies with any changes in the published advertisement.

The Commission reserves the right to reject all statements of interest, to cancel solicitation requested under this notice, and/or to re-advertise solicitation for the work and services.

Allen Biehler
Chairperson