

Workers' Compensation Third Party Administrator (TPA) for the Commission's Self-Insured Workers' Compensation Program RFP #05-115-3254

Questions and Responses

Following are the responses to questions submitted in response to the above referenced RFP as of Monday, September 12, 2005 at 12:00 Noon. All of the questions have been listed verbatim, as received by the Pennsylvania Turnpike Commission.

Below is a letter that must be signed by the Contractor and returned with your proposal. Failure to meet this requirement may result in rejection of your proposal.

1. How many claims do you anticipate to be transferred?

Answer: 130 –135 open claims and approximately 3600 closed claims.

2. How many of the claims to be transferred are lost time and how many are medical only?

Answer: 35-40 lost time and 97-100 are medical only.

3. How many cases are currently in litigation?

Answer: 30

4. What is the number of incident claims that would be transferred?

Answer: 0

5. What has the PTC paid out annually for claims over the past three (3) years?

Answer: 2002 - \$2,346,999. 2003 - \$2,795,823. 2004 - \$2,579,087.

6. Is the TPA expected to advance the funding to the chosen bank for checks to be cut and how many checks are issued yearly?

Answer: The TPA will issue about 5,800 to 6,000 checks per year and the funds to make payments will be transferred on a weekly basis after the check register is reviewed and approved by the PTC Workers' Compensation Manager.

7. Are all lost time claims required to have a recorded statement?

Answer: No. The PTC Workers' Compensation Manager will handle the investigation of the claim and no investigation is required of the TPA.

8. Is there a posted panel of medical providers across the state?

Answer: Yes, a panel has been posted in each of the 5 districts across the state and we request the injured employee sign an Acknowledgement Form when reporting the incident.

9. Who determines when medical case management, surveillance, vocational rehabilitation or litigation is necessary?

Answer: The PTC Workers' Compensation Manager will make that determination and assignment.

10. Do you have a preferred list of vendors or do you leave that up to the TPA?

Answer: The PTC does not have a list of preferred vendors and the selection of vendors to use for medical case management, surveillance, etc. will be determined and assigned by the PTC Workers' Compensation Manager.

11. Please clarify the goals of the task plan identified in Sec. IV-4, a. Is the intent to procure a monthly financial summary of the claims experience or are you seeking a "mission statement" type summary from the TPA?

Answer: The task plan from the TPA would be to provide the PTC with information as to the type of financial reports they can generate on a monthly and annual basis.

12. Is the current contract on a fixed fee or dollar amount per type of claim and should the cost submittal be priced out over the life of the contract or on an annual basis?

Answer: The RFP requested the contract be set-up on an annual "fixed fee" basis and should be submitted as the fee per contract year.

September 12, 2005

Dear Vendor;

Please make note of the enclosed Addendum No. 1 to “Workers’ Compensation Third Party Administrator (TPA) for the Commission’s Self-Insured Workers’ Compensation Program” RFP #05-115-3254

This letter must be signed and returned with your proposal to verify receipt of the Addendum.

If you have any questions, you may telephone Gail Reed at 717-939-9551, extension 4283.

Sincerely,

George M. Hatalowich
Manager, Contract Administration

This letter must be signed below by the Contractor and returned with your proposal. Failure to meet this requirement may result in rejection of your proposal.

Contractor’s Signature